

2025 City of Stillwater, Oklahoma Historical Financial Data Analysis

Detailed Timeline

4 July 2025

Here's a detailed timeline of events and a cast of characters based on the provided sources

Detailed Timeline of Main Events (FY 2025)

June 2024

- **June 17, 2024:** The City of Stillwater's Fiscal Year 2024-2025 Budget is adopted by the Stillwater City Council (FY25.pdf, p. 1, 25). The Stillwater Utilities Authority (SUA) and Stillwater Economic Development Authority (SEDA) also adopt their operating budgets for FY 2024-25 on this date (FY25.pdf, p. 96, 139).
- **June 18, 2024:** Funds for the demolition of the Boomer Lake Sundeck are requested by Candy Staring, approved by Loren Smith (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 11, 16).
 - **Funds are requested** for the LED street light project Phase Two by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 12).
 - **Funds are requested** for the LED high mast lights highway 51/I35 replacement project by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 13).
 - **Funds are requested** to purchase parts and services for Wartsila engines/generators at the Stillwater Energy Center by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 14).
- **June 26, 2024:** Revenue projections are increased to account for a \$500,000 reimbursement from Oklahoma State University (OSU) for the Air Service Guarantee Participation Agreement, requested by Christy Cluck (FY25-A1.pdf, p. 11).
 - Stillwater News Press publishes notice of the proposed FY2025 budget, SUA, and SPWA budget hearings, which was published on May 25, 2024 (2025-Sinking-Fund-Estimate-Needs- Stillwater.pdf, p. 2; FY25.pdf, p. 187).

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July 2024

- **July 1, 2024:** The fiscal year 2025 begins.
- **July 3, 2024:** Funds are requested for the HUB sewer project by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 5).
 - Funds are requested for WTP Lagoon Dredging project, funded by American Rescue Plan Act (ARPA) grant funds, by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 7).
 - Funds are requested for a traffic impact analysis for the Airport/Perkins intersection by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 8).
 - Revenue projections are increased to reflect acceptance of a CDBG SC 2023 ODOC grant award for the library sprinkler system, requested by Jeff Matthews (FY25-A1.pdf, p. 9).
 - Funds are requested to reflect acceptance of a CDBG SC 2023 ODOC grant award for the library sprinkler system by Jeff Matthews, approved by Jeff Matthews (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 10).
- **July 8, 2024:** Funds are requested for the installation of an electromagnetic flow meter by James Driskel, approved by James Driskel (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 6).
- **July 11, 2024:** Revenue projections are increased to include a sponsorship from Grand River Dam Authority (GRDA) for a Home Energy Audit pilot program, requested by Loren Smith (FY25-A1.pdf, p. 16).
 - Funds are requested for a Home Energy Audit pilot program funded by a GRDA sponsorship by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 17).
 - Funds are requested to provide match for FAA ATP grant application for the Airport, transferred from Airport Operating Fund budget to Airport Grants Fund, by Kellie Reed,

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approved by Kellie Reed (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 1-3).

- **July 15, 2024:** Project 23TR08215 - Rails to Trails Phase I was inadvertently omitted from the carry forward list that was approved by Council.
- **July 18, 2024:** Funds are requested to purchase books in accordance with the provisions of the Mabel M. King Endowment Fund by Stacy Delano, approved by Stacy Delano (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 18).
- **July 24, 2024:** Revenue projections are increased for Project 23TR08215 - Rails to Trails Phase I by Michelle Wilhelm, approved by Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 19).
 - Construction Contracts for Project 23TR08215 - Rails to Trails Phase I are approved by Michelle Wilhelm, Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 20).
- **July 25, 2024:** Funds are requested for the purchase of 2 electric department trucks by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 19).
- **July 26, 2024:** The library receives an \$824.68 eRate grant from the Oklahoma Department of Libraries for networking equipment, requested by Stacy Delano (FY25-A2.pdf, p. 12).
 - Expenditures are approved for the library's \$824.68 eRate grant, requested by Stacy Delano (FY25-A2.pdf, p. 13).
- **July 30, 2024:** Funds are transferred from City's General Fund, City Capital Fund, Airport Operating Fund, and Airport Reserve Fund to Airport Grants Fund to cover CMAR contract for terminal construction project, requested by Kellie Reed (FY25-A2.pdf, p. 6-11, 21-23).
 - Funds are requested for the SCADA Master Plan project by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 15).
 - Revenue projections are increased for AIP/Discretionary grant #3-40-0090-041-2024 for construction of terminal building, requested by Kellie Reed (FY25-A1.pdf, p. 19).

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- Funds are requested for AIP/Discretionary grant #3-40-0090-041-2024 for construction of terminal building by Kellie Reed, approved by Kellie Reed (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 20).
- **Revenue projections** are increased for ATP grant #3-40-0090-043-2024 for construction of terminal building, requested by Kellie Reed (FY25-A1.pdf, p. 21).
- **Funds are requested** for ATP grant #3-40-0090-043-2024 for construction of terminal building by Kellie Reed, approved by Kellie Reed (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 22).
- **Revenue projections** are increased for AIG grant #3-40-0090-042-2024 for construction of terminal building, requested by Kellie Reed (FY25-A1.pdf, p. 23).
- **Funds are requested** for AIG grant #3-40-0090-042-2024 for construction of terminal building by Kellie Reed, approved by Kellie Reed (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 24).
- **Revenue projections** are increased for ODAA grant for construction of terminal building, requested by Kellie Reed (FY25-A1.pdf, p. 25).
- **Funds are requested** for ODAA grant, including match, for construction of terminal building by Kellie Reed, approved by Kellie Reed (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 26).
- **Funds are requested** to cover grant management services for terminal construction project by Kellie Reed, approved by Kellie Reed (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 27).
- **Funds are requested** to cover McFarland Architects' contract for terminal construction project by Kellie Reed, approved by Kellie Reed (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A1.pdf, p. 28-30).

August 2024

- **August 2, 2024:** Funds are requested for the Solid Waste Study by Matt Faulkner, approved by Matt Faulkner (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A2.pdf, p. 5).
- **August 5, 2024:** Revenue projections are increased for contribution from OSU toward construction of an access road at the site of the new Fire Station #2, requested by Christy Cluck (FY25-A2.pdf, p. 1).

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- **Expenditures are approved** for Fire Station #2 construction project, including additional appropriation of funds from interest earnings on bond funds and OSU contribution for access road construction, requested by Christy Cluck (FY25-A2.pdf, p. 2).
- **August 8, 2024:** Funds are requested for holiday season carriage rides and santa project, funded by Merry Main Street Fund, by Barb Bliss, approved by Barb Bliss (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A2.pdf, p. 3).
- **August 9, 2024:** Funds are requested for contract amendment #5 with Carollo Engineers for the Raw Water Delivery System Improvement project by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), Kimberly Meek (CMO), and the City Council (FY25-A2.pdf, p. 4).
- **August 15, 2024:** Funds are requested for Police Department gym equipment maintenance, funded by the Galie May Koch Donation Fund, by Shannon Jordan, approved by Shannon Jordan (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A3.pdf, p. 8).
- **August 30, 2024:** Funds are requested to provide match for FAA 2024 AIP Discretionary grant application for the Airport, transferred from City Capital Fund budget to Airport Grants Fund, by Kellie Reed, approved by Kellie Reed (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A3.pdf, p. 11-13).
 - Funds are requested for the construction of a roundabout on the airport access road, funded from the Transportation Sales Tax Fund, by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A8.pdf, p. 8).

September 2024

- **September 6, 2024:** Funds are requested for the CIP phase of the stormwater master plan project, funded from the Stormwater Fund, by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A3.pdf, p. 4).
- **September 9, 2024:** Revenue projections are increased for the Kipper electric service relocation project by Loren Smith (FY25-A3.pdf, p. 9).

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- **Funds are requested** for the Kipper electric service relocation project by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A3.pdf, p. 10).
- **Funds are requested** for steel structures, drilled pier foundations, structure setting and transmission packager related to the replacement of two 69kV laminated self-supporting structures by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A3.pdf, p. 7).
- **September 15, 2024:** The library receives \$23,100 in donations from Friends of the Library for children's, teen, adult, and LexiCon programming, and \$262.78 from Stillwater Frontier Rotary Club for children's books, requested by Stacy Delano (FY25-A3.pdf, p. 1).
 - **Funds are requested** for the library's donations expenditures by Stacy Delano, approved by Stacy Delano (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A3.pdf, p. 2).
- **September 16, 2024:** Funds are requested for a hazard mitigation plan update by Rob Hill, approved by Rob Hill (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A3.pdf, p. 3).
- **September 17, 2024:** Funds are requested for a Task Order Agreement with Black and Veatch for Engineering Services for Year 1 Water and Wastewater Capital Projects and Execution Plan by David Barth, approved by David Barth (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A3.pdf, p. 5).

October 2024

- **October 22, 2024:** Funds are requested for contract extension with MMO Partners for federal advocacy services, funded from the Water Fund, by Christy Cluck, approved by Christy Cluck (Department Manager), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 15).
- **October 23, 2024:** Revenue projections are increased for receipt of insurance proceeds related to Waste Management, requested by Matt Faulkner (FY25-A5.pdf, p. 13). Expenditures are approved for repair of damage to vehicle as a result of traffic accident, funded by insurance proceeds, requested by Matt Faulkner (FY25-A5.pdf, p. 14).

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November 2024

- **November 5, 2024:** Unappropriate funds previously appropriated to provide match for FAA ATP grant application are decreased from the Airport budget, as the City did not receive the grant award, requested by Kellie Reed (FY25-A5.pdf, p. 2-5).
 - **Revenue and expenditures** are decreased for the Indoor LED Light Replacement Grant project, requested by Christy Cluck (FY25-A5.pdf, p. 6-7).
 - **Funds are requested** for repair of fire engine by Terry Essary, approved by Terry Essary (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 12).
- **November 8, 2024:** Funds are requested for the award of bid #42-2024 for Deer Crossing-Woodland Trails Waterline project by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 1).
 - **Funds are requested** for award of bid #44-2024 for Chlorine Scrubber Rehabilitation by James Driskel, approved by James Driskel (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 9).
 - **Funds are requested** for IT Server, Storage and Software Upgrade Project, funded from the City Capital Fund, by Brad Stewart, approved by Brad Stewart (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 10).
- **November 19, 2024:** Revenue projections are increased to reflect a donation to the Fire Department for training, requested by Terry Essary (FY25-A5.pdf, p. 18). Expenditures are approved for training funded by a donation, requested by Terry Essary (FY25-A5.pdf, p. 19).
- **November 23, 2024:** The library receives \$100,000 in funding from the Oklahoma Department of Libraries and Institute for Museum and Library Services for the purchase of materials for the Oklahoma Library Virtual Library, requested by Stacy Delano (FY25-A5.pdf, p. 16).
 - Expenditures are approved for the Oklahoma Library Virtual Library, requested by Stacy Delano (FY25-A5.pdf, p. 17).
- **November 25, 2024:** Revenue and expenditures are increased for WTP Chemical Project, funded by the EPA from a Congressionally Directed Spending (CDS)/Community Project Funding

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(CPF) (Community Grants) Water Infrastructure Project Pursuant to the FY 2022 Consolidated Appropriations Act, requested by Candy Staring (FY25-A6.pdf, p. 5-10).

- **November 22, 2024:** Funds are requested for agreement with Enterprise Fleet Management, Inc. to purchase vehicles and related upfitting for Police and Public Works departments, funded from the City Capital Fund, by Christy Cluck, approved by Christy Cluck (Department Manager), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 16). Funds are also approved for vehicle equipment for Water and Wastewater departments from the Water and Wastewater Funds, and for electric department from Electric Rate Stabilization Fund (FY25-A5.pdf, p. 17-20).

December 2024

- **December 2, 2024:** Funds are requested for the 18,000 Hour Service Interval Project - Charge Air Coolers - Water Pumps - Lube Oil Pumps Overhaul by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 24).
- **December 10, 2024:** Funds are requested for a Caterpillar model 265 C3H3 rubber tracked skid loader with brush-cutter and bucket attachments, and a Caterpillar model 303.5 mini track-hoe, purchased via Oklahoma State Contract SW192, by James Driskel, approved by James Driskel (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 21-23).
- **December 12, 2024:** Revenue is increased to reflect transfer of funds for Phase 2 Utility Relocation project at the Stillwater Regional Airport Terminal Building and Improvements project, transferred from the Water Capital and Wastewater Funds, requested by Christy Cluck (FY25-A6.pdf, p. 2).
 - **Funds are requested** for Phase 2 Utility Relocation project at the Stillwater Regional Airport Terminal Building and Improvements project, funded by a transfer from the Water Capital and Wastewater Fund, requested by Christy Cluck (FY25-A6.pdf, p. 1).
 - **Funds are transferred** from the Water Capital and Wastewater Funds for the relocation of public utilities in connection with the Stillwater Regional Airport Terminal Building and Improvements project, requested by Christy Cluck (FY25-A6.pdf, p. 3-4).
- **December 13, 2024:** Funds are requested for the award of the 25TR05 McElroy, North Manning, and Hall of Fame Avenue Roadway Improvements by Candy Staring, approved by Candy Staring

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(Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A7.pdf, p. 9).

- **December 16, 2024:** Funds are requested for the purchase of a mini digger derrick (Unit #236) and a small bucket truck (Unit#202) in electric distribution by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 26). Funds are also approved for the 18,000 Hour Service Interval Project - Cylinder Head/Liners Overhaul by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A5.pdf, p. 25).

January 2025

- **January 13, 2025:** Funds are requested for the 25TR07 Joint and Crack Sealing project by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A7.pdf, p. 8).
 - **Revenue projections** are increased to include a sponsorship from Grand River Dam Authority (GRDA) for Myers Park Playground Equipment, requested by Barbara Bliss (FY25-A7.pdf, p. 10).
 - **Expenditures are approved** for Myers Park Playground Equipment funded by a GRDA sponsorship, requested by Barbara Bliss (FY25-A7.pdf, p. 11).
- **January 15, 2025:** Funds are requested for ongoing project management support services for transportation projects, funded from the Transportation Sales Tax Fund, by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A10.pdf, p. 12).
- **January 17, 2025:** Funds are requested for ERP Consulting Services by Brad Stewart, approved by Brad Stewart (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A7.pdf, p. 1).
 - **Funds are requested** for the 25TR06 Full Depth Repair project by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A7.pdf, p. 2).
 - **Funds are requested** for furniture, fixtures and equipment and installation of fiber for new fire station by Christy Cluck, approved by Candy Staring (Department Manager), T. Barry Moores (CMO), and the City Council (FY25-A7.pdf, p. 3).

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- **Revenue projections are increased** for receipt of insurance proceeds for Police and Public Works vehicles, requested by Christy Cluck (FY25-A7.pdf, p. 6).
- **Expenditures are approved** for repair of damage to Police and Public Works vehicles as a result of traffic accident, funded by insurance proceeds, requested by Christy Cluck (FY25-A7.pdf, p. 7).
- **Funds are requested** for technology components at new fire station by Christy Cluck, approved by Candy Staring (Department Manager), T. Barry Moores (CMO), and the City Council (FY25-A8.pdf, p. 14).
- **January 27, 2025:** Revenue projections are increased for the Kipper Richmond Road electric service relocation project, requested by Loren Smith (FY25-A7.pdf, p. 4). Expenditures are approved for the Kipper Richmond Road electric service relocation project, requested by Loren Smith (FY25-A7.pdf, p. 5).
- **January 31, 2025:** The library receives \$2892.68 in donations, including \$392.68 from Stillwater Frontier Rotary for honor books and \$2500 for improvement of the fiction collection, requested by Stacy Delano (FY25-A8.pdf, p. 9).
 - **Expenditures are approved** for the library's fiction collection improvement, requested by Stacy Delano (FY25-A8.pdf, p. 10).
 - **The library receives \$18,517** in state funds for the Oklahoma Department of Libraries State Aid grant, requested by Stacy Delano (FY25-A8.pdf, p. 15). Expenditures are approved for the Oklahoma Department of Libraries State Aid grant, requested by Stacy Delano (FY25-A8.pdf, p. 16).
 - **The library receives \$1,500** in general grant funds from Oklahoma Humanities, requested by Stacy Delano (FY25-A8.pdf, p. 17). Expenditures are approved for Oklahoma Humanities grant funds, requested by Stacy Delano (FY25-A8.pdf, p. 18).
 - **The library receives \$13,733.09** in state grant funds from the Oklahoma Historical Society, requested by Stacy Delano (FY25-A8.pdf, p. 19). Expenditures are approved for Oklahoma Historical Society grant funds, requested by Stacy Delano (FY25-A8.pdf, p. 20).
 - **The library receives two OLA Conference grants** from the Oklahoma Department of Libraries in the amount of \$891.92 and \$892.20 to better facilitate tracking per recipient,

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requested by Stacy Delano (FY25-A8.pdf, p. 21). Expenditures are approved for OLA Conference grants, requested by Stacy Delano (FY25-A8.pdf, p. 22).

February 2025

- **February 4, 2025:** Revenue projections are increased for reimbursement of water/wastewater cost of service/rate design study for new industrial user customer class, provided per agreement with Kipper, LLC, requested by Candy Staring (FY25-A8.pdf, p. 11). Expenditures are approved for water/wastewater cost of service/rate design study, funded under agreement with Kipper, LLC, requested by Candy Staring (FY25-A8.pdf, p. 12).
- **February 5, 2025:** Revenue projections are increased to reflect increased Visitor Tax receipts, requested by Christy Cluck (FY25-A8.pdf, p. 3). Expenditures are approved for the transfer-out of the increase in Visitor Tax revenue (70% to Destination Marketing Fund, 30% to Visitor Amenities Fund in Stillwater Economic Development Authority), requested by Christy Cluck (FY25-A8.pdf, p. 4). Revenue projections are increased for the transfer-in of the increase in Visitor Tax revenue (Destination Marketing Fund and Visitor Amenities Fund), requested by Christy Cluck (FY25-A8.pdf, p. 5). Expenditures are approved for marketing signage for the City's destination marketing contractor, funded from the Destination Marketing Fund, requested by Christy Cluck (FY25-A8.pdf, p. 6).
- **February 17, 2025:** Revenue projections are increased for the award of FAA 2024 AIP Discretionary grant, requested by Kellie Reed (FY25-A8.pdf, p. 7).
- **February 24, 2025:** Expenditures are approved to purchase parts and services for Wartsila engines/generators at the Stillwater Energy Center by Loren Smith, approved by Loren Smith (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A8.pdf, p. 1).
- **February 27, 2025:** Revenue projections are increased to reflect acceptance of FY23 SLCGP award for cyber security, requested by Brad Stewart (FY25-A10.pdf, p. 14). Expenditures are approved for FY23 SLCGP award for cyber security, requested by Brad Stewart (FY25-A10.pdf, p. 13).
- **February 28, 2025:** Revenue projections are increased to account for reinsurance proceeds and additional premiums received, requested by Christy Cluck (FY25-A10.pdf, p. 18).

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- **Expenditures are approved** for additional funds for health insurance expenditures, funded by increase in reinsurance policy proceeds, employee premiums and transfers from other funds, requested by Christy Cluck (FY25-A10.pdf, p. 19).
- **Revenue is increased** for transfers-in from other funds to offset increase in health insurance expenditures, requested by Christy Cluck (FY25-A10.pdf, p. 20).
- **Expenditures are increased** for transfers-out to self-insurance fund to offset increase in health insurance expenditures, offset by reduction to expenditure accounts as detailed in Budget Revisions #3030 and #3031, requested by Christy Cluck (FY25-A10.pdf, p. 21). Budget Revision #3030 details transfer-out from General Fund (\$708,815) to Self-Insurance Fund, with decreases in various accounts including Contract for Services, Demolition, Compensation Contingency, GF Contingency, and part-time/full-time positions across several departments, and professional services (FY25-A10.pdf, p. 22-23). Budget Revision #3031 details transfer-out from Airport Fund (\$45,730) to Self-Insurance Fund (FY25-A10.pdf, p. 24).
- **Expenditures are increased** for transfers-out to self-insurance fund to offset increase in health insurance expenditures, offset by reduction to expenditure accounts as detailed in Budget Revisions #3032, #3033, #3034 and #3035, requested by Christy Cluck (FY25-A10.pdf, p. 25). Budget Revision #3032 details transfer-out from SUA Operating Fund (\$194,353) to Self-Insurance Fund, with a decrease in Contingency (FY25-A10.pdf, p. 26). Budget Revision #3033 details transfer-out from Water Fund (\$80,026) to Self-Insurance Fund, with decreases in Contingency and Compensation Contingency (FY25-A10.pdf, p. 27). Budget Revision #3034 details transfer-out from Wastewater Fund (\$45,730) to Self-Insurance Fund, with a decrease in Contingency and Compensation Contingency (FY25-A10.pdf, p. 28). Budget Revision #3035 details transfer-out from Waste Management Fund (\$40,605) to Self-Insurance Fund, with decreases in Compensation Contingency and Contingency (FY25-A10.pdf, p. 29).

March 2025

- **March 3, 2025:** Funds are requested for the construction of replacement beacon at Airport, eligible for reimbursement/match under future FAA grant #45, requested by Christy Cluck (FY25-A10.pdf, p. 5). Revenue is increased to authorize transfer-in from General Fund to Airport Grants Fund to fund beacon construction at Airport, requested by Christy Cluck (FY25-A10.pdf, p.

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6). General Fund Contingency is moved to General Fund Transfers Out for reimbursement/match under future FAA grant #45, requested by Christy Cluck (FY25-A10.pdf, p. 7).

- **March 6, 2025:** Unspent appropriations from Body Worn Cameras, Boomer Lake Dock, and Armory Roof projects are returned to the fund balance of the City Capital Fund, requested by Christy Cluck (FY25-A10.pdf, p. 15).
- **March 10, 2025:** Stillwater Public Library Trust Board holds a Special Meeting at 2:00 PM (FY25-A10.pdf, p. 3).
 - The Trust Board discusses and approves the March 5, 2025 Special Meeting minutes (FY25-A10.pdf, p. 3).
 - Stacy Delano shares information about several highly rated law firms for legal services related to Trust Agreement and legal compliance of Trust investments (FY25-A10.pdf, p. 4).
 - Sandeep Nabar and Sherryl Nelson move to send questions to attorneys and move forward with consulting various law firms for independent legal advice on Trust Agreement and legal compliance of Trust investments (FY25-A10.pdf, p. 4).
 - Sherryl Nelson and Holly Hartman move to allocate \$10,000 in Trust funds for legal services (FY25-A10.pdf, p. 4).
 - The Trust Board discusses suspending or redirecting Trust donations. Stacy Delano suggests accepting up to \$15,000 in donations on behalf of the trust in the 2025 calendar year, or redirecting donors to the Friends of the Library instead (FY25-A10.pdf, p. 4).
 - Holly Hartman and Sandeep Nabar move to accept the offer from the Friends of the Library to accept donations on behalf of the Library Trust up to \$15,000 for the 2025 calendar year (FY25-A10.pdf, p. 4).
 - Stacy Delano reports that the fire suppression system project is on hold due to a design issue, and work has stopped with potential resumption the week of March 24. The team plans to complete the north building portion of the project in the third or fourth week of April. The Summer Reading Program will not take place at the library, and plans are in place to hold events in other locations nearby (FY25-A10.pdf, p. 4).
 - Sandeep Nabar reminds board members that the Library Board will hold an employee appreciation event for library staff in the next few months (FY25-A10.pdf, p. 5).
 - Board members schedule a special meeting for March 24 at 2 p.m. (FY25-A10.pdf, p. 5).

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- Meeting is adjourned at 3:17 p.m. (FY25-A10.pdf, p. 5).
- **March 11, 2025:** Funds are requested for overtime related to the engine overhaul project at the Stillwater Energy Center, funded through a transfer from the Electric Rate Stabilization Fund, by Loren Smith (FY25-A10.pdf, p. 32-34).
- **March 12, 2025:** Revenue is increased to reflect award of Internet Crimes Against Children (ICAC) grant funds for travel and training for 3 Detectives, requested by Royce Stephens (FY25-A10.pdf, p. 30).
 - Expenditures are approved for the Internet Crimes Against Children (ICAC) grant for travel and training for 3 Detectives, requested by Royce Stephens (FY25-A10.pdf, p. 31).
 - Revenue is increased to reflect award of State and Community Highway Safety grant funds for FY25 for high-visibility enforcement, impaired driving enforcement, general traffic enforcement, and reimbursement for travel to conference/training, requested by Royce Stephens (FY25-A10.pdf, p. 35).
 - Expenditures are approved for the State and Community Highway Safety grant for FY25, including overtime pay and travel reimbursement, requested by Royce Stephens (FY25-A10.pdf, p. 36).
- **March 13, 2025:** Funds are requested for the West College Sewer project, funded from the Wastewater Fund, by Candy Staring, approved by Candy Staring (Department Manager), Christy Cluck (Finance), T. Barry Moores (CMO), and the City Council (FY25-A10.pdf, p. 37).
- **March 17, 2025:** The library receives \$10,000 in donations from the Friends of the Library for the Stillwater Reads community series, requested by Stacy Delano (FY25-A10.pdf, p. 38). Expenditures are approved for the Stillwater Reads community series, requested by Stacy Delano (FY25-A10.pdf, p. 39).
- **March 18, 2025:** Stillwater Public Library Trust approves spending \$10,000 for legal services (FY25-A10.pdf, p. 1).
 - The reimbursement received from the FAA for the difference in an estimated payment made compared to the actual cost is reflected in airport revenue, which also reduces the Federal grant revenue to be received due to the project being completed under budget, requested by Kellie Reed (FY25-A10.pdf, p. 16).

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- Unspent appropriations from Terminal 038-22/Const Prof Serv and Terminal 038-22/Cap Grant Match projects are returned to the fund balance of the Airport Grant fund, requested by Kellie Reed (FY25-A10.pdf, p. 17).

April 2025

- **April 15, 2025:** Budget appropriations are increased for the Lake McMurtry Raw Water Storage project to secure easements, funded from the Water Fund, requested by Candy Staring (FY25-A12.pdf, p. 1).
 - Budget appropriations are increased for the award of the 25TR11 Windsor Drive Crosswalk Improvements, funded from the Transportation Sales Tax fund, requested by Candy Staring (FY25-A12.pdf, p. 2).
 - Budget appropriations are increased for an agreement with Stillwater Public Schools to replace a waterline, funded from the Water Fund, requested by David Barth (FY25-A12.pdf, p. 3).
- **April 25, 2025:** The Stillwater Public Library receives \$3,409.77 in donations, including \$202.11 from the Stillwater Frontier Rotary Club for honor books, \$248.94 for honor and memorial books, \$2000 from the Friends of the Library for memorial books and lendable hotpots, and \$958.72 for donations received during the annual shred event, requested by Stacy Delano (FY25-A13.pdf, p. 7).
 - Expenditures are approved for the library's donations, requested by Stacy Delano (FY25-A13.pdf, p. 8).
- **April 29, 2025:** Funds are transferred from General Fund Reserve Fund to City Capital Fund for Phase II design contract for new animal welfare facility, with reimbursement from GO Bond proceeds following completion of bond sale, requested by Bill Millis (FY25-A13.pdf, p. 9-11).
- **April 30, 2025:** The library is offered a \$30,000 grant from the Oklahoma Department of Libraries and Institute for Museum and Library Services for the purchase of materials for the Oklahoma Library Virtual Library Lucky Day pilot program, requested by Stacy Delano (FY25-A13.pdf, p. 5-6).

May 2025

- **May 13, 2025:** Unspent appropriations from the Bridge-Husband project are returned to the fund balance of the Transportation Sales Tax Fund, requested by Candy Staring (FY25-A13.pdf, p. 1).

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- Budget is increased for Chemicals, Equipment Repair, and Equipment Parts for Water Treatment, funded from the Water Fund, requested by James Driskel (FY25-A13.pdf, p. 2).
- Reimbursement from OSU for Traffic Pattern Indicator at Airport is reflected in airport revenue, requested by Kellie Reed (FY25-A13.pdf, p. 3).
- Funds are appropriated to construct Traffic Pattern Indicator at Airport, to be reimbursed by OSU, requested by Kellie Reed (FY25-A13.pdf, p. 4).

Cast of Characters

Stillwater City Officials/Personnel:

- **Kimberly Meek:** City Manager (CMO). She is responsible for approving budget amendments for various city departments and signing off on the adopted budget resolutions for the City, SUA, and SEDA.
- **Christy Cluck:** Finance Director. She is frequently listed as the person who requested budget amendments and reviewed them for finance. She is also listed as Department Manager for several finance-related budget amendments and for the City Manager's Office.
- **Alicia Evans:** Finance processor. Her signature appears on all budget amendment requests, indicating her role in processing these financial adjustments.
- **Teresa Kadavy:** City Clerk. Attests to the resolution adopting the operating budget for the City of Stillwater.
- **William H. Joyce:** Mayor of Stillwater and Chair of the Stillwater City Council. Signs the resolution adopting the operating budget for the City of Stillwater. Also listed as Chair for the Stillwater Utilities Authority and Stillwater Economic Development Authority.
- **Kimberly Carnley:** City Attorney / General Counsel. Approves budget resolutions as to form and legality.

Department Managers (Stillwater City):

- **Stacy Delano:** Library Director. Responsible for budget requests and reviews related to the Stillwater Public Library, including grants, donations, and expenditures for books and services. She is a board member of the Stillwater Public Library Trust Board.

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- **Kellie Reed:** Airport Manager. Responsible for budget requests and reviews related to the Stillwater Regional Airport, including grants, terminal construction, and other airport improvements.
- **Candy Staring:** Water Resources Department Manager / Transportation Department Manager. Responsible for budget requests and reviews related to water resources projects (e.g., raw water delivery, SCADA, lagoon dredging, sewer projects, water treatment) and transportation projects (e.g., traffic impact analysis, road improvements, crosswalks).
- **Matt Faulkner:** Waste Management Department Manager. Responsible for budget requests and reviews related to solid waste studies and vehicle repairs.
- **Barb Bliss:** Events and Recreation Department Manager. Responsible for budget requests and reviews for special events like holiday season carriage rides.
- **Michelle Wilhelm:** Transportation Department Manager. Responsible for budget requests and reviews related to transportation projects, specifically "Rails to Trails."
- **Loren Smith:** Electric Utility Department Manager. Responsible for budget requests and reviews related to the electric utility, including energy audit programs, truck purchases, lighting projects, and engine overhaul projects.
- **Rob Hill:** Emergency Management Department Manager. Responsible for budget requests and reviews related to hazard mitigation plans.
- **Jeff Matthews:** Development Services Department Manager. Responsible for budget requests and reviews related to grants for the library sprinkler system.
- **Royce Stephens:** Police Department Manager. Responsible for budget requests and reviews for Police department grants, training, and equipment.
- **James Driskel:** Water Resources Department Manager. Responsible for budget requests and reviews for water infrastructure projects, including new meters, equipment purchases, and facility rehabilitation.
- **Brad Stewart:** Information Technology Department Manager. Responsible for budget requests and reviews for IT projects, including ERP consulting and cybersecurity.
- **Bill Millis:** Special Projects Department Manager. Responsible for budget requests and reviews related to special projects, such as animal welfare facility design contracts.
- **Terry Essary:** Fire Department Manager. Responsible for budget requests and reviews for fire department vehicle repairs and training.

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Stillwater Public Library Trust Board Members (as of March 10, 2025):

- **Cynthia Francisco:** Board member.
- **Holly Hartman:** Board member. Made motions and voted on items.
- **Sandeep Nabar:** Board member. Made motions and voted on items, also reminded board members of an employee appreciation event.
- **Sherryl Nelson:** Board member. Made motions and voted on items.

Stillwater Public Library Staff:

- **Naomi Brown:** Recording Secretary for the Stillwater Public Library Trust Board.
- **Ashlyn Garis:** Staff present at the Stillwater Public Library Trust Board meeting.

External Entities/Organizations:

- **Oklahoma State University (OSU):** Provides contribution towards the construction of an access road for Fire Station #2 and reimbursement for a Traffic Pattern Indicator at the Airport.
- **Grand River Dam Authority (GRDA):** Sponsor for the Home Energy Audit pilot program and Myers Park Playground Equipment.
- **Carollo Engineers:** Engineering firm involved in the Raw Water Delivery System Improvement project.
- **Oklahoma Department of Libraries:** Provides grants to the Stillwater Public Library.
- **Institute for Museum and Library Services:** Provides grants to the Stillwater Public Library.
- **Friends of the Library:** Donates to the Stillwater Public Library for various programs and collections.
- **Stillwater Frontier Rotary Club:** Donates to the Stillwater Public Library for children's books and honor/memorial books.
- **American Rescue Plan Act (ARPA):** Provides grant funds for the WTP Lagoon Dredging project.
- **Black and Veatch:** Engineering services provider for Water and Wastewater Capital Projects.
- **Galie May Koch Donation Fund:** Funds Police Department gym equipment maintenance.
- **FEMA (Federal Emergency Management Agency):** Provides Hazard Mitigation Grant funding.

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- **Oklahoma State Contract SW192:** Purchasing vehicle equipment from Enterprise Fleet Management.
- **Oklahoma Historical Society:** Provides state grant funds to the Stillwater Public Library.
- **Oklahoma Humanities:** Provides general grant funds to the Stillwater Public Library.
- **Kipper, LLC:** Involved in agreements related to water/wastewater cost of service/rate design study.
- **MMO Partners:** Provides federal advocacy services for the City.
- **Stillwater Public Schools (SPS):** Agreement for waterline replacement.
- **Benham Design, LLC:** Contractor for professional services agreement on FY25 PMP (Project Management Plan).
- **FAA (Federal Aviation Administration):** Provides grants for airport projects (AIP/Discretionary, ATP, AIG).
- **Stillwater Economic Development Authority (SEDA):** An entity that helps improve the economic climate of the community, and manages Tax Increment Financing (TIF) Districts.
- **Stillwater Utilities Authority (SUA):** Manages and operates the City's utilities (electric, water, wastewater, waste management).
- **Stillwater Public Works Authority (SPWA):** Provides services and physical facilities to departments of the City.
- **Payne County Excise Board:** Certifies the total assessed valuation of property and tax levies for the county.
- **Stillwater News Press:** Newspaper that publishes public notices, including the adopted budget.
- **Kasey Russell:** Sworn affiant for the Proof of Publication for the Stillwater NewsPress.
- **Susan M. Glasscock:** Notary Public who notarized Kasey Russell's proof of publication.

This timeline provides a chronological overview of key financial and administrative actions by the City of Stillwater for Fiscal Year 2025, along with the individuals and entities involved.

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