

RESOLUTION #2021-06

A RESOLUTION OF THE CITY OF TECUMSEH/TECUMSEH UTILITY AUTHORITY APPROVING THE 2022 BUDGET

WHEREAS, the Oklahoma State Statutes, Title 11, Section 201 authorizes a municipality to prepare and approve an annual budget, and

WHEREAS, the City of Tecumseh has met all requirements for publications and public input on the FYE 12-31-2022 budget, and

WHEREAS, the City Council of the City of Tecumseh has reviewed the proposed budget and is aware of the operations and projects planned for the FYE 12-31-2022 budget:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tecumseh and the Trustees of the Tecumseh Utility Authority of Tecumseh, Oklahoma:

1. That the FYE 12-31-2022 budget be approved for the funds and amounts as outlined in attachment "A" of this resolution.
2. That the City Treasurer or the City Manager may make transfers between departments and line item accounts within a fund as needed. Supplemental appropriations must be approved by the City Council prior to implementation.
3. That the City Treasurer, or her designated deputy, shall be given authority and directed to invest and reinvest available funds on a continuing basis during fiscal year ending December 31, 2022 in a manner as described in the City of Tecumseh's Investment Policy.

Approved by the City Council/Tecumseh Utility Authority members this 6th day of December, 2021.

ATTEST:


City Clerk


Mayor

RECEIVED

DEC. 08 2021

State Auditor
and Inspector

Pottawatomie

FISCAL YEAR 2022

STATEMENT OF CONDITION

FINANCIAL

The City of Tecumseh will be doing more streets in 2022. The City of Tecumseh will be doing a lot of replacing sewer lines on the west side of town. During the fiscal year we will continue to monitor revenue and expenditures to ensure that budget objectives and benchmarks are being met.

INFRASTRUCTURE

I am pleased to report that the City's infrastructure remains in fair to good condition. In order to upgrade streets, water, and sewer in the City's older residential sections, we need a continued commitment over the next few years. We will be upgrading sections of our sewer lines in 2022. We have had some issues of flooding at the water treatment plant and spillway issues. These are complete now.

FINANCIAL

We have put a plan together to buy one police car per year. We are re-surfacing a couple of streets every year by paying as we go. We do not want to go into Debt if we don't have to.

City of Tecumseh								
General Fund Budget								
For the Year Ended December 31, 2022								
(Fund 10)								
	2020	2021	2022	2022	2022	2022	2022	2022
	GENERAL	GENERAL	GENERAL	GF	GF	GF	GF	AMENDED
	FUND	FUND	FUND	BUDGET	BUDGET	BUDGET	BUDGET	GF
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
REVENUES								
Sales tax	836,511	925,000	890,000					890,000
Sales tax - restricted for debt	418,255	455,000	445,000					445,000
Tobacco tax	12,010	10,000	12,000					12,000
Franchise tax	66,328	70,000	70,000					70,000
TIF taxes - restricted for TGDA	137,501	115,000	115,000					115,000
Payments in lieu of taxes	110,836	100,000	108,000					108,000
Alcoholic beverage tax	45,269	40,000	47,000					47,000
County fire taxes	46,138	40,000	40,000					40,000
Court fines and fees	214,591	200,000	225,000					225,000
Other revenues	246,789	225,000	250,000					250,000
Licenses & permits	49,188	42,500	50,000					50,000
Rents & royalties	16,921	9,000	15,000					15,000
Cemetery fees	61,224	50,000	65,000					65,000
Interest	3,788	3,000	3,000					3,000
Grants	520,124	845,269	500,000					500,000
TOTAL REVENUES	2,785,473	3,129,769	2,835,000	0	0	0	0	2,835,000
EXPENDITURES								
General Government - 410								
Personal services	191,116	275,000	290,000					290,000
Materials and supplies	41,994	40,000	42,000					42,000
Other services and charges	163,088	180,000	180,000					180,000
Capital outlay	38,106	0	0					0
Total General Government	434,304	495,000	512,000	0	0	0	0	512,000
Municipal Court Department - 412								
Personal services	60,797	70,000	95,000					95,000
Materials and supplies	436	1,000	500					500
Other services and charges	6,380	9,000	9,000					9,000
Capital outlay	0	0	0					0
Total Municipal Court Department	67,613	80,000	104,500	0	0	0	0	104,500
Police Department - 421								
Personal services	853,318	948,000	1,052,251					1,052,251
Materials and supplies	56,731	80,000	65,000					65,000
Other services and charges	76,978	92,000	80,000					80,000
Capital outlay	6,261	57,000	47,000					47,000
Total Police Department	993,288	1,177,000	1,244,251	0	0	0	0	1,244,251
Fire Department - 422								
Personal services	296,162	341,500	380,000					380,000
Materials and supplies	123,889	82,500	70,000					70,000
Other services and charges	18,089	28,000	24,000					24,000
Debt service	0	0						0
Capital outlay	6,160	0						0
Total Fire Department	444,300	452,000	474,000	0	0	0	0	474,000
Code Enforcement Department - 424								
Personal services	182,871	205,700	200,000					200,000
Materials and supplies	10,948	18,000	20,000					20,000
Other services and charges	8,005	14,000	60,000					60,000
Capital outlay	0	40,000						0
Total Code Enforcement Department	201,824	277,700	280,000	0	0	0	0	280,000
Emergency Management Department - 429								
Personal services	0	0						0
Materials and supplies	760	0	2,500					2,500
Other services and charges	6,374	10,000	10,000					10,000
Capital outlay	0	0						0
Total Emergency Management Department	7,134	10,000	12,500	0	0	0	0	12,500

City of Tecumseh								
General Fund Budget								
For the Year Ended December 31, 2022								
(Fund 10)								
	2020	2021	2022	2022	2022	2022	2022	2022
	GENERAL	GENERAL	GENERAL	GF	GF	GF	GF	AMENDED
	FUND	FUND	FUND	BUDGET	BUDGET	BUDGET	BUDGET	GF
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
Street Department - 431								
Personal services	128,223	187,000	233,727					233,727
Materials and supplies	47,082	100,000	100,000					100,000
Other services and charges	1,513	3,500	2,000					2,000
Capital outlay	259,856	161,500	300,000					300,000
Total Street Department	436,674	452,000	635,727	0	0	0	0	635,727
Cemetery Department - 435								
Personal services	106,057	148,200	100,709					100,709
Materials and supplies	7,028	15,000	10,000					10,000
Other services and charges	54,626	73,000	55,000					55,000
Capital outlay	0	100,000						0
Total Cemetery Department	167,711	336,200	165,709	0	0	0	0	165,709
Park Department - 452								
Personal services	125,343	140,200	142,000					142,000
Materials and supplies	12,843	16,000	16,000					16,000
Other services and charges	35,053	37,000	37,000					37,000
Capital outlay	59,972	264,956	220,000	0				220,000
Total Park Department	233,211	458,156	415,000	0	0	0	0	415,000
TOTAL EXPENDITURES	2,986,059	3,738,056	3,843,686	0	0	0	0	3,843,686
REVENUES OVER (UNDER) EXPENDITURES	(200,586)	(608,287)	(1,008,686)	0	0	0	0	(1,008,686)
OTHER FINANCING SOURCES (USES)								
Loan proceeds	0	0	0					0
Interfund transfers	771,345	1,185,494						0
TOTAL OTHER FINANCING SOURCES (USES)	771,345	1,185,494	0	0	0	0	0	0
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	570,759	577,207	(1,008,686)	0	0	0	0	(1,008,686)
BEGINNING FUND BALANCE	387,756	958,515	1,535,722					1,535,722
ENDING FUND BALANCE	\$958,515	1,535,722	527,036	\$0	\$0	\$0	\$0	\$527,036

City of Tecumseh								
Street & Alley Fund Budget								
For the Year Ended December 31, 2022								
(Fund 40)								
	2020	2021	2022	2022	2022	2022	2022	2022
	S&A	S&A	S&A	S&A	S&A	S&A	S&A	AMENDED
	FUND	FUND	FUND	BUDGET	BUDGET	BUDGET	BUDGET	SA
REVENUES	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
Motor vehicle tax	46,193	50,000	50,000					50,000
Gas excise tax	11,314	12,000	12,000					12,000
Use tax	238,044	75,000	75,000					75,000
Interest	947	0	0					0
Grants	0	0	0					0
TOTAL REVENUES	296,498	137,000	137,000	0	0	0	0	137,000
EXPENDITURES								
Street & alley - 423								
Materials and supplies	0	0	0					0
Other services and charges	0	0	0					0
Capital outlay	0	0	0					0
Total street & alley	0	0	0	0	0	0	0	0
REVENUES OVER (UNDER) EXPENDITURES	296,498	137,000	137,000	0	0	0	0	137,000
OTHER FINANCING SOURCES (USES)								
Net transfers-in (out)	(175,000)	(225,000)	(225,000)					(225,000)
REVENUES AND OTHER SOURCES OVER (UNDER)	121,498	(88,000)	(88,000)	0	0	0	0	(88,000)
EXPENDITURES AND OTHER USES								
BEGINNING FUND BALANCE	182,586	304,084	216,084					216,084
ENDING FUND BALANCE	\$304,084	\$216,084	\$128,084	\$0	\$0	\$0	\$0	\$128,084

City of Tecumseh								
Cemetery Trust Fund Budget								
For the Year Ended December 31, 2022								
(Fund 60)								
	2020	2021	2022	2022	2022	2022	2022	2022
	CEMETERY	CEMETERY	CENETERY	CT	CT	CT	CT	AMENDED
	TRUST	TRUST	TRUST	BUDGET	BUDGET	BUDGET	BUDGET	CT
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
REVENUES								
Interest income	345	45	45					45
Other income	0	0	0					0
TOTAL REVENUES	345	45	45	0	0	0	0	45
EXPENDITURES								
Cemetery trust - 440								
Personal services	0	0	0					0
Materials and supplies	0	0	0					0
Other services and charges	0	0	0					0
Capital outlay	0	0	0					0
Total cemetery trust	0	0	0	0	0	0	0	0
REVENUES OVER (UNDER) EXPENDITURES	345	45	45	0	0	0	0	45
OTHER FINANCING SOURCES (USES)								
Net transfers-in (out)	0	0	0					0
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	345	45	45	0	0	0	0	45
BEGINNING FUND BALANCE	32,766	33,111	33,156	0			0	33,156
ENDING FUND BALANCE	\$33,111	\$33,156	\$33,201	\$0	\$0	\$0	\$0	\$33,201

City of Tecumseh								
Cemetery Perpetual Care Fund Budget								
For the Year Ended December 31, 2022								
(Fund 62)								
	2020	2021	2022	2022	2022	2022	2022	2022
	PERPETUAL	PERPETUAL	PERPETUAL	PC	PC	PC	PC	AMENDED
	CARE	CARE	CARE	BUDGET	BUDGET	BUDGET	BUDGET	PC
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
REVENUES								
Monument sales	280	500	500					500
Interest income	1,242	350	350					350
TOTAL REVENUES	1,522	850	850	0	0	0	0	850
EXPENDITURES								
Perpetual care monuments - 440								
Personal services	0	0						0
Materials and supplies	0	0						0
Other services and charges	0	0	0					0
Capital outlay	0	0						0
Total perpetual care monuments	0	0	0	0	0	0	0	0
REVENUES OVER (UNDER) EXPENDITURES	1,522	850	850	0	0	0	0	850
OTHER FINANCING SOURCES (USES)								
Net transfers-in (out)	0	0	0					0
REVENUES AND OTHER SOURCES OVER (UNDER)	1,522	850	850	0	0	0	0	850
EXPENDITURES AND OTHER USES								
BEGINNING FUND BALANCE	118,296	119,818	120,668	0	0	0	0	120,668
ENDING FUND BALANCE	\$119,818	\$120,668	\$121,518	\$0	\$0	\$0	\$0	\$121,518

City of Tecumseh								
Cemetery Care Fund Budget								
For the Year Ended December 31, 2022								
(Fund 65)								
	2020	2021	2022	2022	2022	2022	2022	2022
	CEMETERY	CEMETERY	CEMETERY	CC	CC	CC	CC	AMENDED
	CARE	CARE	CARE	BUDGET	BUDGET	BUDGET	BUDGET	CC
REVENUES	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
Lot sales & interments	19,332	18,500	18,500					18,500
Interest income	2,603	775	775					775
TOTAL REVENUES	21,935	19,275	19,275	0	0	0	0	19,275
EXPENDITURES								
Cemetery care - 440								
Personal services	0	0	0					0
Materials and supplies	0	15,000	15,000					15,000
Other services and charges	0	0	0					0
Capital outlay	0	20,000	0					0
Total cemetery care	0	35,000	15,000	0	0	0	0	15,000
REVENUES OVER (UNDER) EXPENDITURES	21,935	(15,725)	4,275	0	0	0	0	4,275
OTHER FINANCING SOURCES (USES)								
Net transfers-in (out)	0	(100,000)	(100,000)					(100,000)
REVENUES AND OTHER SOURCES OVER (UNDER)	21,935	(115,725)	(95,725)	0	0	0	0	(95,725)
EXPENDITURES AND OTHER USES								
BEGINNING FUND BALANCE	326,388	348,323	232,598	0			0	232,598
ENDING FUND BALANCE	\$348,323	\$232,598	\$136,873	\$0	\$0	\$0	\$0	\$136,873

The Tecumseh Utility Authority								
Budget								
For the Year Ended December 31, 2022								
(Fund 20)								
	2020	2021	2022	2022	2022	2022	2022	2022
	UTILITY	UTILITY	UTILITY	UF	UF	UF	UF	AMENDED
	FUND	FUND	FUND	BUDGET	BUDGET	BUDGET	BUDGET	UTILITY FUND
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
OPERATING REVENUES								
Electric revenues	3,533,398	3,400,000	3,400,000					3,400,000
Sewer revenues	620,812	600,000	620,000					620,000
Trash revenues	620,797	600,000	620,000					620,000
Water revenues	1,141,296	1,200,000	1,200,000					1,200,000
Connection fees	29,501	35,000	35,000					35,000
Late payment penalties	95,533	125,000	100,000					100,000
Interest income	40,984	10,000	10,000					10,000
Grants	21,908	20,000	20,000					20,000
Other revenues	381,868	210,000	382,000					382,000
TOTAL OPERATING REVENUES	6,486,097	6,200,000	6,387,000	0	0	0	0	6,387,000
OPERATING EXPENSES								
Administration department - 415								
Personal services	525,378	605,000	475,000					475,000
Materials and supplies	64,359	45,000	30,000					30,000
Other services and charges	75,598	125,000	125,000					125,000
Capital outlay	5,500							0
Total administration department	670,835	775,000	630,000	0	0	0	0	630,000
Sewer treatment department - 431								
Materials and supplies	191	100,000	40,000					40,000
Other services and charges	258,825	310,000	350,000					350,000
Capital outlay			17,500					17,500
Total sewer treatment department	259,016	410,000	407,500	0	0	0	0	407,500
Sewer & water line department - 432								
Personal services	184,881	205,700	225,000					225,000
Materials and supplies	59,710	60,000	65,000					65,000
Other services and charges	38,706	20,000	20,000					20,000
Capital outlay	56,951	120,000	719,506					719,506
Total sewer & water line department	340,248	405,700	1,029,506	0	0	0	0	1,029,506
Electric department - 433								
Personal services	219,635	275,000	285,000					285,000
Materials and supplies	75,910	118,000	150,000					150,000
Electricity purchased for resale	2,025,839	2,400,000	2,400,000					2,400,000
Other services and charges	47,366	40,000	50,000					50,000
Capital outlay	67,500	443,000	500,000					500,000
Total electric department	2,436,250	3,276,000	3,385,000	0	0	0	0	3,385,000
Water treatment plant - 434								
Personal services	204,479	211,000	287,000					287,000
Materials and supplies	91,862	80,000	95,000					95,000
Water purchased for resale	54,565	60,000	25,000					25,000
Other services and charges	67,306	70,000	80,000					80,000
Capital outlay	40,796	358,000	288,000					288,000
Total water treatment plant department	459,008	779,000	775,000	0	0	0	0	775,000
Trash department - 435								
Other services and charges	320,624	375,000	375,000					375,000
TOTAL OPERATING EXPENSES	4,485,981	6,020,700	6,602,006	0	0	0	0	6,602,006
OPERATING INCOME/(LOSS)	2,000,116	179,300	(215,006)	0	0	0	0	(215,006)
NON-OPERATING REVENUES/(EXPENSES)								
Loan proceeds	0	0	0					0
Debt service								
FNB meter loan	(35,520)	(35,520)	(35,520)					(35,520)
2012 bonds	(660,530)	(660,818)	(664,518)					(664,518)
OWRB	(240,252)	(240,253)	(240,253)					(240,253)
Trustee fees	(4,000)	(4,000)	(4,000)					(4,000)
TOTAL NON-OPERATING REVENUES/(EXPENSES)	(940,302)	(940,591)	(944,291)	0	0	0	0	(944,291)
INCOME (LOSS) BEFORE TRANSFERS	1,059,814	(761,291)	(1,159,297)	0	0	0	0	(1,159,297)
TRANSFERS-IN/(OUT)	(720,000)	(860,494)	579,506					579,506
NET INCOME	339,814	(1,621,785)	(579,791)	0	0	0	0	(579,791)
BEGINNING RETAINED EARNINGS	2,264,639	2,604,453	982,668					982,668
ENDING RETAINED EARNINGS	2,604,453	982,668	402,877	0	0	0	0	402,877
Total capital outlay	170,747	921,000	1,525,006					

CAPITAL OUTLAY ITEMS				
Description	Amount	Fund #	Dept #	
18FT Trailer (Parks)	\$3,600	10	452-477	
Thermal Imaging Camera (E1) (Fire)	\$8,000	10	422-477	
Patrol Vehicle (Police)	\$47,000	10	421-477	
Crime Scene Camera (Police)	\$1,850	10	421-464	
Slick Humphrey Walking Trail (Parks)	\$220,000	10	452-477	
Total general fund	\$280,450			\$0
Description	Amount	Fund #	Dept #	
Tree Trimming of Easements/Alleyways (Electric)	\$400,000.00	20	433-477	
Cleaning Ponds (Water Treatment Plant)	\$35,000	20	434-477	
Stand Pipe rehab	\$170,000.00	20	434-477	
SE 200 Turbidity Machine (Water Treatment Plant)	\$4,000.00	20	434-477	
Filter Valving (Water Treatment Plant)	\$20,000.00	20	434-477	
Step down Transformer (Water Treatment Plant)	\$11,000.00	20	434-477	
6" Track Pump with hoses (Water Treatment Plant)	\$48,000.00	20	434-477	
Sewer line replacement	\$694,506.00	20	432-477	
Water Meters & MXU for CPN North	\$25,000.00	20	432-477	
Electric Meters for CPN North Housing	\$14,000.00	20	433-477	
Housing Addition line replacement (Electric)	\$100,000	20	433-477	
60" zero Turn Lawn Mower (Sewer Treatment Plant)	\$17,500	20	431-464	
Total utility fund	\$1,539,006			\$0
Total all funds	\$1,819,456			
Cemetery Care Fund (65)				