



Arthur F. Hoge III \*  
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\*Also admitted in Texas

May 4, 2023

**Hand Delivered at May 4, 2023 meeting  
and via email to Kenneth@bcm sports.net**

Kenneth Crawford  
1308 Castle Creek  
Shawnee, Oklahoma 74804

RE: **Brian A. Crawford Memorial and  
BCM Sports, Inc., an Oklahoma non-profit corporation**

Dear Kenneth:

Upon receipt of the retainer addressed below, this will then acknowledge our assistance to you in connection with the Brian Crawford Memorial, including advice with respect to its recognition by the Internal Revenue Service as an exempt organization under Internal revenue Code Section 501(c)(3), compliance matters as a 501(c)(3) exempt organization, and in connection with BCM Sports, Inc., an Oklahoma non-profit corporation.

Our firm bills on an hourly basis and in one-tenth hour increments. Our statements include the date, description of services and the hours devoted to the task by the respective individuals involved. Our legal fees in connection with this representation will be based upon the hourly rates in effect at the time the legal services are rendered by the attorneys and legal assistants working on this matter. The hourly rates for the individuals I anticipate may be working on this matter are as follows:

Arthur F. Hoge III	\$360.00
Sara K. Hawkins	\$265.00
Paralegals	\$ 90.00

The firm reviews its hourly rates annually and, if appropriate, adjusts them as of January 1 of each year.

A Professional Limited Liability Partnership

**MEE HOGE PLLP**

Letter to Kenneth Crawford

May 4, 2023

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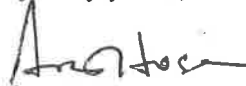
Our statements will include charges for services such as: courier and other expedited communication, duplication, computerized research not part of the Firm's standard research service plan, travel, filing fees, and court reporters. Large disbursements and/or fees and expenses of others (such as consultants and expert witnesses, if any) will generally be forwarded to you for direct payment by Brian Crawford Memorial to the supplier, and any such suppliers will be approved by you in advance of any such costs being incurred.

We will provide you with a monthly statement reflecting services rendered and expenses advanced. It is my understanding that statements should be sent to you by email to [Kenneth@bcmports.net](mailto:Kenneth@bcmports.net). If this is incorrect, please let me know.

The Firm requests a retainer in the amount of \$5,000.00. This retainer will be deposited into our Firm's trust account. This retainer will be applied to work performed and as set forth in our statements. We ask that the retainer be replenished as it is used. For example, if a statement comes to \$1,200.00, a payment would be due for \$1,200.00 which check would then be deposited into the Firm's trust account to replenish the \$5,000.00 retainer amount.

I appreciate being given the opportunity to assist in this matter, and I look forward to working with you on this matter.

Very truly yours,



Arthur F. Hoge III