



Open Records Request

Pottawatomie County
Election Board

330 N. Broadway, Shawnee, OK 74801
Phone: (405)273-8376 Fax: (405)275-3240

**USE OF THIS FORM IS TO REQUEST COPIES OR INSPECTION OF
COUNTY PUBLIC RECORDS IN THE ELECTION BOARD OFFICE**

Date: _____

Name of Requestor: _____ Phone Number: _____

Address: _____

E-mail: _____

Copies of the following records are requested pursuant to the Oklahoma Open Records Act:

This request is made for (check one): ☐ Business ☐ Personal

I acknowledge that a charge for copying or inspecting public records is authorized by state law.

Signature of Requestor: _____

Title of Business Identity: _____

INTERNAL USE ONLY

REQUEST DATE/TIME: _____

FEES CHARGED?: ☐ YES ☐ NO

TOTAL CHARGES: _____

CHARGES PAID: _____